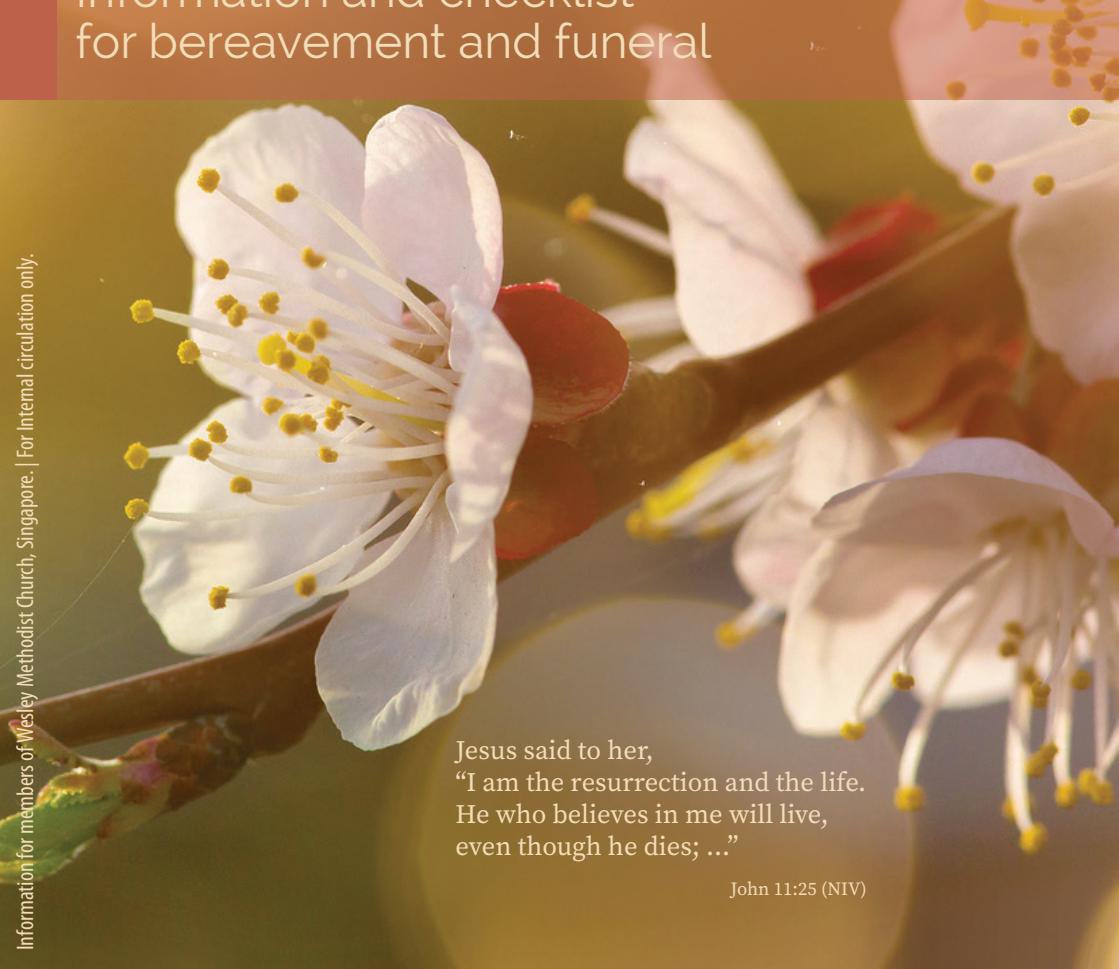


# When a loved one dies

Information and checklist  
for bereavement and funeral



Jesus said to her,  
“I am the resurrection and the life.  
He who believes in me will live,  
even though he dies; ...”

John 11:25 (NIV)

## At home

- [ ] Remain calm.
- [ ] Call the family doctor to certify death and issue a Certificate of Cause of Death (CCOD). Have deceased's identity card ready.
- [ ] Call home church of deceased or Wesley Methodist Church during office hours at 63361433 for Pastoral Care ministry or the Pastors directly after office hours (refer to Wesley Weekly).
- [ ] Contact funeral director (refer to List A).
- [ ] Report to the nearest Police station with CCOD and deceased's identity card with information regarding funeral, i.e. to cremate or bury.
- [ ] The police will issue the official Death Certificate.
- [ ] Submit the official Death Certificate to the funeral director to arrange for cremation/burial.

## At hospital

- [ ] Doctor will issue CCOD.
- [ ] Call home church of deceased or Wesley Methodist Church during office hours at 63361433 for Pastoral Care ministry or the Pastors directly after office hours (refer to Wesley weekly).
- [ ] Report to the nearest Police station with CCOD and deceased's identity card with information regarding funeral, i.e. to cremate or bury.
- [ ] The police will issue the official Death Certificate.
- [ ] Contact funeral director (refer to List A).
- [ ] Submit the official Death Certificate to the funeral director to arrange for cremation/burial.

## **What to do next**

- [ ] The funeral director will advise accordingly if cremation or burial i.e. casket, parlour (refer to List B), tentage if at home or multi-purpose hall, refreshments, caterers, photo enlargements, obituary in the newspaper, buses and if cremation- urn for the ashes.
- [ ] Funeral director will then arrange for collection of the body of the deceased from home or hospital mortuary to their premises for embalming.
- [ ] Have a nice set of attire ready to be given to the funeral director for the deceased to be adorned in when laid in the casket.

## **When should I inform the Church**

- [ ] As soon as possible, contact church office during office hours. A Pastor or Pastoral Team member from the Pastoral Care ministry will contact you as soon as possible to offer you any necessary assistance.
- [ ] Feel free to call us should you need advice regarding wake services and funeral arrangements, spiritual guidance, counselling, comfort and grief support or assurance at this time.

## **Wake & Funeral Services**

- [ ] Wake and Funeral services are signs of respect for the deceased and meaningful ways for the grieving family to express farewell to a loved one who has passed on. These are also times of mourning and release, of comfort in the midst of grief, of celebration because of eternal life and of hope in anticipation of the resurrection.
- [ ] Wesley conducts up to two nights of wake services and a funeral service for her members and their loved ones.
- [ ] During the wakes and funeral service the family can present eulogies, tributes, a favourite hymn or scripture in memory of the loved one.
- [ ] Wesley will prepare the wake/ funeral service bulletins with input from the family members.

## **After the Funeral**

### **If cremation, what to do afterwards**

- [ ] In the event of cremation, the funeral director on behalf of the family can collect the ashes from the crematorium on the same or next working day.
- [ ] If the ashes are to be placed in a niche at a columbarium (refer to List D), the urn containing the ashes may be kept by the family or funeral director until the marble plaque for the niche is ready.
- [ ] If the ashes is to be scattered in international waters beyond Singapore, the funeral director can arrange for it.
- [ ] When requested, a Pastor or Pastoral Team member can be involved in the scattering of the ashes of the loved one.

### **If burial, what to do afterwards**

- [ ] Engage the services of a gardener to maintain the grave site at CCK Christian cemetery.
- [ ] The tombstone can only be erected a year later after the soil settles.
- [ ] The funeral director will be able to arrange for the construction of the marble slab tombstone with appropriate design and wordings.

## **List A – Funeral Directors**

1. Hosanna Bereavement Services  
Blk 4 #01-1333, Toa Payoh Ind. Park S(319056)  
T 6352 7797
2. Singapore Casket Company  
131 Lavender Street S(338737)  
T 6293 4388
3. Trinity Casket  
Blk 38 #01-529 Sin Ming Drive S(575712)  
T 6451 4496/4585
4. Shalom Funeral Services  
Blk 89 #01-2732 , Geylang Bahru  
Kallang Basin Industrial Park S(339697)  
T 6475 6070
5. Peace Casket  
17 Opal Crescent S(328412)  
T 6396 4555/4333

## **List B – Funeral Parlours**

1. Singapore Funeral Parlour  
91 Tampines Link S(528746)  
T 6322 6322
2. All Saints Memorial Chapel  
5 Poh Huat Rd S(546703)  
T 6288 5487
3. Singapore Casket Company  
131 Lavender Street S(338737)  
T 6293 4388
4. St Joseph's Parlour  
143 Victoria Street S(188020)  
T 6336 2664

5. Garden of Remembrance  
920 Old Choa Chu Kang Road S(699815)  
T 6795 8978
6. Trinity Casket  
Blk 38 #01-529 Sin Ming Drive S(575712)  
T 6451 4496/ 4585
7. Church of St Teresa  
Parlour of Repose  
510 Kampong Bahru Road S(099446)  
T 6271 1184

## **List C – Crematorium**

1. Mandai Crematorium/ Columbarium  
300 Mandai Road S(779393)  
T 6554 5655

## **List D – Columbarium**

1. Garden of Eternal Peace  
Faith Methodist Church  
400 Commonwealth Drive S(149604)  
T 6479 8122
2. The Chapel of Life  
Trinity Methodist Church  
34 Serangoon Garden Way S(555940)  
T 6282 4443
3. Garden of Remembrance Christian Columbarium  
920 Old Choa Chu Kang Road S(699815)  
T 6795 8978
4. All Saints Memorial Chapel  
5 Poh Huat Rd S(546703)  
T 6288 5487  
*\*All Saints is only for baptised Christians.  
Baptismal certificate of the deceased is a prerequisite.*

## **NOTE**

- The Lists above are for reference only and not an endorsement of the companies listed. Members are advised to enquire for more information and decide based on their own assessment. Wesley Methodist Church does not receive any form of incentives, financial or otherwise, arising out of the reference.
- The Lists above are not exhaustive. A more comprehensive listing can be found at the NEA website:  
[http://www.nea.gov.sg/public-health/care-for-the-dead/other-death-related-matters/association-of-funeral-directors-\(singapore\)](http://www.nea.gov.sg/public-health/care-for-the-dead/other-death-related-matters/association-of-funeral-directors-(singapore))
- If in any doubt, please contact the Pastoral Care team of Wesley Methodist Church.

“Do not let your hearts be troubled.  
Trust in God; trust also in me.  
In my Father’s house are many rooms;  
if it were not so, I would have told you.  
I am going there to prepare a place for you...”

John 14:1-2 (NIV)



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E [pastoralcare@wesleymc.org](mailto:pastoralcare@wesleymc.org)  
W [www.wesleymc.org](http://www.wesleymc.org)

Reference:  
**National Environment Agency website**  
<http://www.nea.gov.sg/public-health/care-for-the-dead/other-death-related-matters/death-registration/when-death-occurs>